



CoE/2023-24/ 29

Date: 08/12/2023

NOTICE

NOTICE FOR FIRST/ SECOND /THIRD/ FOURTH SEMESTER BACKLOG WINTER-23 AUTONOMY EXAM FORM FILLING

All Students those who have backlog of First/Second/Third/Fourth Semester M.Tech. (All Branches) are hereby informed to submit their Examination Form for Winter-2023 Examination as per following guidelines.

- 1) Backlog Examination Form is available at college Xerox Center.
- 2) Students who are failed in First/Second /Third/Fourth Semester examination have to fill separate backlog exam form for First/Second/Third/Fourth Semester.
- 3) Fill all the course details in the form including name of course and course code for which you are applying.
- 4) Contact Administration office during working hours and get the information about the fees to be paid.
- 5) Fees for Backlog Examination is as per provision to be specified by admin.
- 6) After making fees payment as directed by Administration office, Submit the hard copy of Examination form with fees payment receipt in the Administration office during working hours.
- 7) Last date of hard copy submission of Backlog Examination form is 15th December 2023.
- 8) Late fees of Rs. 50/- will be payable up to 16st December 2023 and Rs. 50/- per day there after till 18th December 2023
- 9) Incomplete forms / forms with deficiency will not be processed.

for Markah

Controller of Examinations (CoE)

[Signature]
Principal

CC:

(For Wide Circulation among all Students)

Director	Asst. Director	Financial Admin.	Admin	In-charge First year	HOD ME	HOD CE
			<i>[Signature]</i> 08/12/23	<i>[Signature]</i> for A.S.P.	<i>[Signature]</i> 08/12	<i>[Signature]</i> by 7

For Any further query, contact Administration office (On working days during 9.00 am to 4.30 pm only)